

SCHEDULE OF FEES AND CHARGES

1. COURSE FEES

English For Academic Purposes (EAP) - <u>Three</u> levels, each level 12 weeks long	
Tuition Fee:	AUD\$300 per week
Tuition Fees for one Level (12 weeks):	AUD\$3,600
Enrolment Fee:	AUD\$200 (non-refundable)
Materials Fee:	AUD\$100
General English (GE) - <u>Five</u> levels with each level 12 weeks long	
Tuition Fee:	AUD\$300 per week
Tuition Fees for one Level (12 weeks):	AUD\$3,600
Enrolment Fee:	AUD\$200 (non-refundable)
Materials Fee:	AUD\$100

2. OTHER CHARGES

Items	Cost
Airport Pick Up Fee	AUD\$150 (need basis)
Accommodation Placement Fee	AUD\$250 (need basis)
Re-issuing a testamur or statement of attainment	AUD\$50 (need basis)
COE Deferral Fee	AUD\$200 (need basis)
Re-Assessment/Missed Assessment Fee	AUD\$300 (need basis)
Late Payment Fee (see below)	10% (need basis)
Bank Transfer fee	AUD\$25 (need basis)
Replacement of learner workbook – per unit	AUD\$30 (need basis)

3. ADDITIONAL INFORMATION

Paying Fees
<ul style="list-style-type: none"> On accepting the offer students must pay the first payment instalment* as listed in the Course Fees Breakdown in the Letter of Offer that includes: <ul style="list-style-type: none"> enrolment fee (non-refundable) tuition fees, and materials fee First payment must be paid to obtain an eCoE and to secure a place prior to course commencement date.

- The remaining tuition fees are paid in instalments and must be paid by the due date as listed in the Course Fees Breakdown in the Letter of Offer.
- A late fee of 10% will be applied for all payments received after the scheduled due date on the Letter of Offer
- Non-financial students will not be included on the class attendance sheet until outstanding fees have been paid
 - * unless the student has elected to pay all tuition fees in advance

Please note that no more than 50% of tuition fee will be claimed prior to enrolment, unless the student requests to pay more, or the course is for less than 26 weeks.

Cancellation and Refund Conditions – Student Default

In the case where the course starts on the agreed start date but the student does not start on the agreed start date, and has not previously withdrawn from the course or advised of visa cancellations in writing, within an agreed time period prior to the course start date, or the student cancels or withdraws from the course either before or after the agreed starting date the following refund conditions apply (This is called student default).

- 100% refund of tuition fees paid if the student visa was refused by Department of Home Affairs (DHA), minus \$200 enrolment fee which is non-refundable.
- 80% refund of paid tuition fees applies if the student cancels 28 or more days before the course starts
- 50% refund of paid tuition fees applies if the student cancels within 28 days
- No refund of tuition fees applies if the student cancels after course commencement date

The agreed starting date is the date the course was scheduled to start or a later date agreed between the college and the student. This does not apply to approved deferment and leave of absence when the student applies for refund after the application was approved.

The college will make a refund only in Australian Dollars within 4 weeks of receiving a written claim by the student in accordance with the Terms and Conditions as outlined in the Student Enrolment Form.

The enrolment fee is not refundable under any circumstances including visa refusal. Refer to Fees and Refund Policy for more details.

Cancellation and Refund Conditions – Provider Default

If the college defaults, that is, if the course does not start on the agreed starting date or the course ceases to be provided before it is completed, The college will make every effort to transfer the students' enrolment to another college or pay a refund of the unused portion of the course money received from the student.

Refunds in situations of Provider Default are covered by the provisions of The Education Services for Overseas Students Legislation Amendment (Tuition Protection Service and Other Measures) Act 2012 and apply if:

- The college does not offer a course on the advertised start date or
- terminates a course after the course start date or before the course completion date or
- does not provide a course as advertised due to sanctions by any authority or
- does not provide a course in full

In such a case the College will pay the student a refund which equals the amount of the total tuition fees paid for the remainder of the course not completed at the time of default if an alternative placement with another provider cannot be found to the student's satisfaction. Such refunds will be made within 2 weeks following the default date with a statement explaining how the refund amount has been calculated.

Tuition Protection Service

The Tuition Protection Service (TPS) is an initiative of the Australian Government to assist international students whose education providers are unable to fully deliver their course of study. The TPS ensures that international students are able to either:

- complete their studies in another course or with another education provider or
- receive a refund of their unspent tuition fees

In the unlikely event the College is unable to deliver a course where fees have been paid in advance and it does not meet its obligations to either offer the student an alternative course that is accepted or pay the student a refund of the unspent prepaid tuition fees, the TPS will assist the student in finding an alternative course or offer a refund if a suitable alternative is not found.

More information can be found at the following link [Tuition Protection Scheme](#)